
COUNCIL

BULLETIN

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Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Customer Services Directorate - Governance

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PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	ESC	Epping Sports Centre

Other venues are shown in full.

Week One: 25 February 2019 – 3 March 2019

Monday 25 February				
Tuesday 26 February	7.30pm	Overview and Scrutiny Committee		CC
Wednesday 27 February	7.00pm	Overview & Scrutiny Select Committee Framework Task & Finish Panel		CC
Thursday 28 February				
Friday 1 March				
Saturday 2 March				
Sunday 3 March				

Week Two: 4 March 2019 – 10 March 2019

Monday 4 March	7.00pm	Joint Meeting of Development Management Chairmen & Vice-Chairmen		CC
Tuesday 5 March	10.00am	Licensing Sub-Committee		CC
	7.00pm	Joint Meeting of Overview & Scrutiny Chairmen & Vice-Chairmen		CR1
Wednesday 6 March	7.00pm	Youth Council		CC
	6.30pm	Briefing – Area Plans Sub-Committee East		CR1
	7.30pm	Area Planning Sub-Committee East		CC
Thursday 7 March	7.00pm	Cabinet		CC
Friday 8 March				
Saturday 9 March				
Sunday 10 March				

Week Three: 11 March 2019 – 17 March 2019

Monday 11 March	7.30pm	Local Councils' Liaison Committee		CC
Tuesday 12 March		Communities Select Committee - Cancelled		
Wednesday 13 March	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 14 March				
Friday 15 March				
Saturday 16 March				
Sunday 17 March				

Week Four: 18 March 2019 – 24 March 2019

Monday 18 March	10.00am 7.30pm	Licensing Sub-Committee Extraordinary Council		CC CC
Tuesday 19 March	7.30pm	Neighbourhoods Select Committee		CC
Wednesday 20 March	5.00pm 6.30pm 7.30pm	Epping Forest Local Highways Panel Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR2 CR1 CC
Thursday 21 March	7.00pm	Finance and Performance Management Cabinet Committee		CC
Friday 22 March				
Saturday 23 March				
Sunday 24 March				

PART B - GENERAL INFORMATION

1. MEMBERS' EXPENSES CLAIMS

Would Members' please be reminded that expenses claims should be submitted to Kim Partridge by 4 March 2019.

(Further information: Kim Partridge ext 4443)

2. GARDEN TOWN FUNDING ANNOUNCEMENT PRESS RELEASE (Pages 13 - 14)

Please see attached.

3. EU EXIT

Recently correspondence has been received from the Department of Housing, Communities and Local Government concerning Local Authorities Preparedness for the upcoming UK exit from the EU.

Councils were asked to consider seven questions concerning their district and any contingency arrangements which may be needed.

This paper was considered at a recent Leadership Team. In general terms Senior Officers were of the opinion that this Council was in a good position and that there were no serious concerns locally.

The responses to the questions posed by the DHCLG are outlined below.

1. Members will want to be assured that the council has undertaken an assessment of the proportion of EU nationals in its workforce.
Answer: We have a very small number of EU nationals in our establishment and support will be provided to them should the need arise.
2. Members will want to be assured that the council has undertaken an assessment to consider the potential impact on your regulatory services.
Answer: Our main concern would be around food hygiene inspection in the chilled food chain should the ports and airports be overwhelmed due to them having to inspect food from the EU which is presently not subject to inspection. In the event that this happens it may be that the Government will require inspection to take place at the final destination (which could be in our district). In that event our current establishment of Environmental Health Officers will be re-tasked to undertake this work.
3. Members will want to be assured that the council has considered whether it will face either direct or indirect impacts on the provision of essential services if there are delays at the border.
Answer: It is considered that any direct impact on services in this district will be minimal.
4. Members will want assurances that their council and any strategic delivery partners that they have impact assessed their supply chain and that appropriate mitigation plans are

in place in order to assure the council of their preparedness for any identified risk to the delivery of statutory services.

Answer: As previously stated the direct impact on this Council is considered to be minimal, however, assurances have been obtained from our key suppliers and contractors (e.g. BIFFA, Places for People etc) that they have adequate contingency plans in place.

5. Members will want to ensure that their council have undertaken necessary assessments and that business continuity plans in place for all ICT and data handling that impacts the council.

Answer: The main concern here is for those organisations that have systems hosted in the EU. All our data storage and backups are held within the UK.

6. As leaders of place, the local authority will want to ensure that all local partners and local partnerships are effectively planning and considering mitigations for EU Exit.

Answer: The principal partnership forum for these matters is the Essex Resilience Forum. Arrangements have been put in place to ensure excellent communication between partners during the transition period. We will be participating in a daily tele conference in the period leading up to 29th March and the following weeks.

7. Members will want to be assured that their council has prepared and tested communications channels with its ward councillors, statutory partners and all its community leaders/groups.

Answer: We already have established and proven communication channels with Members, statutory partners and community leaders/groups. These have worked well in the past and there is no indication that this will not continue. Our Public Relations section are fully briefed and are members of the Essex Resilience Forum Communications Group.

(Further information: Jim Nolan ext 4083)

4. CHAIRMAN'S DIARY (Pages 15 - 16)

Please see attached.

LICENSING ACT 2003

None this week.

PLANNING

1. Appeals Lodged

EPF/0141/18 – Land east of Church Lane Sheering - Erection of 3 no. new dwellings complete with garages, infrastructure, and associated works, including access from Church Lane – Sukhi Dhadwar ext. 4597 – Written reps

EPF/0904/18 – Barn adj to Great Knotts, Moreton Road, Bobbibngworth, CM5 0LU – Corey Isolda ext. 4380 – Written reps

EPF/1366/18 – 209D/E High Road Loughton Essex IG10 1BB - Application for variation of condition 2 'plan numbers' and 3 'use of rear double doors' on planning application EPF/0808/17 (Erection of rear conservatory) – Johnathan Doe ext. 4103 – Written reps

EPF/1406/18 – 1 Mount End Mount End Road Theydon Mount Epping Essex CM16 7PS – Ian Ansell ext. 4481 – Written reps

EPF/1441/18 – King Harolds Head Nazeing Common EN9 2RY - First floor extension to form residential flat and ground floor extension to replace store for restaurant use – Caroline Brown ext. 4182 – Written reps

EPF/1710/18 – Ridge House Hoe Lane Nazeing Essex EN9 2RJ - Demolition of existing two storey detached dwelling and erection of four new detached houses – Sukhi Dhadwar ext. 4597 – Written reps

EPF/2009/18 – Ricotta Transport Tylers Cross Nursery Epping Road Roydon Essex EN9 2DH - Retention of two residential caravans used in connection with the existing road haulage business – Alastair Prince ext. 4462 – Written reps

EPF/2505/18 – Nazeing Service Station Nazeing Road Nazeing EN9 2HU - Application for Removal of Condition 4 'Removal of permitted development rights' and Condition 5 'No conversion of roofspace to living space' of EPF/2698/16 (Demolition of the existing service station and construction of 6 x 2 Bedroom Houses with amenity space, off-street parking and landscaping. Alternative design to approved scheme EPF/0303/13 with higher roof heights) – Caroline Brown ext. 4182 – Written reps

EPF/2550/18 – Lillicroft Nurseries Abrige Road Theydon Bois Essex CM16 7NR - Demolition of detached bungalow and erection of replacement with pedestrian and vehicle access from the existing private access roadway within the site. (Revised application to EPF/2528/17) – Jonathan Doe ext. 4103 – Written reps

2. Forthcoming Planning Inquiries/Hearings -

25th – 28th February 2019 - EPF/2499/17 – 13 -15A Alderton Hill Loughton Essex IG10 3JD - Demolition of houses at 13, 15 and 15a, Alderton Hill, and the erection of linked blocks of elderly persons apartments, with integrated care facilities (Use Class C2) with supporting amenity facilities, landscaping, 64 car spaces in undercroft parking at the rear and south side of the block, and associated ground works

** This venue for the first day of this appeal, will be at Epping Hall, Epping Town Council, St John's Road, Epping ** The follow days will be at EFDC **

14th March 2019 – 12a Alderton Close Loughton Essex IG10 3HQ - Residential

redevelopment to provide 4 x 3 bed houses – Ian Ansell ext. 4481

3. Enforcement Appeals

None this week

4. Appeal Decisions

None this week

5. Tree Preservation Orders

TPO/EPF/04/18 – Former St Thomas More Church site, 106 Willingale Road, Loughton, IG10 2DA – confirmed 13th February 2019

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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HARLOW & GILSTON GARDEN TOWN

CAPACITY FUNDING CONTINUES TO SUPPORT THE PLANS FOR HARLOW & GILSTON GARDEN TOWN

It has been announced today that Harlow & Gilston Garden Town has secured an additional £715,000 of capacity funding from Homes England. This announcement represents a confidence in, and commitment to, the ambitious plans that will transform the Harlow & Gilston area, providing much needed homes, jobs and infrastructure for existing and new residents.

Substantial work has already been carried out by the partnership to develop some strong foundations in order to achieve the Garden Town vision, including:

- Adoption of the Garden Town Vision
- Adoption of the Garden Town Design Guide
- A draft Transport Strategy for consultation in the summer
- A study on the delivery of Sustainable Transport Corridors
- Ongoing consultation with residents, businesses and stakeholders
- Site specific masterplanning
- Preparation of a Garden Town wide Infrastructure Delivery Plan
- Establishment of a Quality Review Panel

This additional grant will allow this, and other, work to continue at pace, helping us to create places that people will be proud of and want to live and work in.

Guy Nicholson, Chair of the Harlow Garden Town Board said:

“I am delighted that Homes England has made this additional investment into the Garden Town. It is a great testament to the collaboration and hard work that the Garden Town team, the partners and stakeholders have already achieved and all can be very proud. There is no doubt that the Garden Town will deliver much needed new homes and be a great boost to the local economy. This investment enables us to draw on all of our strengths and aspirations and take the next step in realising the Garden Town with confidence.”

ENDS

Notes to Editor

East Herts, Epping Forest and Harlow District Councils along with Essex and Hertfordshire County Councils are working together to ensure plans for the Garden Town supports sustainable and healthy living and a strong local economy; provides a good quality of life for existing and future residents and responds to local landscape and character.

The Garden Town plans provide for a minimum of 16,000 homes in and around Harlow to 2033 with 7,000 homes planned for the Gilston Area beyond the plan period. This major project will provide good quality villages and neighbourhoods, homes, jobs and infrastructure for new and existing residents.

The Harlow and Gilston area was designated as a Garden Town by Central Government in January 2017 and sits at the heart of the UK Innovation Corridor which represents a unique opportunity to build on the area's key strengths as the next global knowledge region in the UK.

For further PR information please contact Anne-Marie Brown at Puttock Brown on 07710 069 186 or email: annemarie@puttockbrown.co.uk

Agenda Item 4

Date	Event	Venue	Attending
Saturday 23 February	Rochford District Council Civic Service	Holy Trinity Church, Rayleigh	Chairman of Council
Sunday 24 February	Waltham Forest Chinese New Year Celebration	Peking Chef, Walthamstow	Chairman of Council
Thursday 28 February	Queen's Awards for Voluntary service	The Foyer, County Hall, Chelmsford	Chairman of Council
Sunday 3 March	Essex County Council Civic Service	Chelmsford Cathedral	Chairman of Council
Sunday 3 March	Jack Petchey's Glee Club Grand Final	The London Palladium	Chairman of Council
Wednesday 6 March	High Sheriff's Awards	Hylands House, Chelmsford	Chairman of Council
Thursday 7 March	Snapping the Stiletto Auction	Epping Forest Museum	Chairman of Council
Friday 8 March	Grand Aid Celebration	Civic Offices, Epping	Chairman and Vice Chairman of Council
Friday 8 March	Rochford District Council Civic Dinner	The Lawn, Rochford	Chairman of Council
Friday 15 March	Epping Forest Civic Awards	Waltham Abbey Marriott Hotel	Chairman of Council
Friday 22 March	Chair's Charity Civic Dinner	Harlow Rugby Club	Chairman of Council
Tuesday 25 & 26 March	MOTIV8	Epping Forest College	Chairman of Council
Friday 29 March	Southend on Sea Civic lunch	Porters, Southend	Chairman of Council
Saturday 30 March	Essex Army Cadets Presentation	Merville Barracks, Colchester	Chairman of Council
Saturday 30 March	Great Dunmow Town Council Jazz Night	Foakes Hall, Dunmow	Chairman of Council
Monday 8 April	Declaration Ceremony of the new High Sheriff	Country Hall, Chelmsford	Chairman of Council
Wednesday 24 April	Jack Petchey 'Speak Out' Challenge	Roding Valley High School	Chairman of Council
Sunday 28 April	National Scout Service & Parade	Windsor Castle	Chairman of Council

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EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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